

# HOW TO ENROL

1. Complete Enrolment and Direct Debit Form.
2. Provide child's birth certificate and Medicare immunisation status (If not attached, enrolment is deemed incomplete).
3. Inform us of any:
  - medical conditions (Complete action and communication plans.)
  - court orders
  - cultural or dietary requirements (We have our own menu, but you may bring your own food. There is no change to cost.)
4. Book your child's orientation (We cannot finalise the enrolment unless your child has attended an orientation)
5. Provide signed booking form
6. Wait for enrolment confirmation via statement to your email
7. Confirm CCS with Centrelink if applicable

# Vacation Care Booking Form with Excursion and Transportation Authorisation

Description of Vacation Care Activities: December 11<sup>th</sup> – 22<sup>nd</sup> December 2023

Monday 11 <sup>th</sup> December	Tuesday 12 <sup>th</sup> December	Wednesday 13 <sup>th</sup> December	Thursday 14 <sup>th</sup> December	Friday 15 <sup>th</sup> December
<i>Excursion</i>	<i>Inursion</i>	<i>Excursion</i>	<i>Inursion</i>	<i>Excursion</i>
				
<b>Kingpin Bowling &amp; Paint by Numbers</b> Get creative and paint a guided masterpiece. Afterwards enjoy a game of Bowling at Kingpin with your friends!	<b>DIY Slime &amp; Balloon Art Workshop</b> Let's get messy and make some slime! Create your own colouring slime and then learn how to make balloon art!	<b>Blaxland Riverside Park Water Play</b> Let's go to the park and enjoy a day out under the sun. Enjoy the equipment & water play!	<b>Cooking Class – Cupcake</b> Mmmmm we can smell the sweetness already! Let's bake and decorate our very own cupcakes!	<b>Holey Moley – Mini Golf Day</b> Come and enjoy a day at Holey Moley. Challenge yourself to get the ball in all 9 holes!
Monday 18 <sup>th</sup> December	Tuesday 19 <sup>th</sup> December	Wednesday 20 <sup>th</sup> December	Thursday 21 <sup>st</sup> December	Friday 22 <sup>nd</sup> December
<i>Excursion</i>	<i>Inursion</i>	<i>Inursion</i>	<i>Inursion</i>	<i>Inursion</i>
				
<b>Arcade &amp; DIY Gingerbread Man</b> After some Arcade fun with your friends lets make our own Christmas Gingerbread man! 	<b>Christmas Science Workshop &amp; Karaoke</b> Enjoy some fun science experiments to take home. Sing your favourite Christmas Carols for some karaoke fun!	<b>DIY Christmas Cookies &amp; Christmas Games</b> Its not Christmas if there's no sweets. Come and indulge in cookie decoration and enjoy the afternoon with Christmas games!	<b>1221 Red Heart Day + Photo Booth &amp; Surprise Present!</b> Come and take some funny Christmas pictures with your friends. Also be ready for a surprise Christmas Present for everyone in celebration of Red Heart day!	<b>Christmas Movie Day &amp; DIY Christmas Craft</b> Children will indulge in popcorn and watch Christmas movies whilst doing Christmas crafts all day!

\* Please note that there may be some changes to the program depending on various conditions

**Our operating hours are from 7:00am – 6:30pm**

(On days of excursion please arrive at the centre no later than 9:00am)



**Fee: \$110 per day**

- Breakfast, Lunch & Afternoon Tea included
- CCS (childcare subsidy) for eligible families

**What to Bring**

- Morning Tea/Extra snacks **no NUT or EGG** products are allowed in the Centre. Healthy alternatives are preferred.
- Water bottle (with name clearly visible)
- Hat & Sunscreen (excursions no hat no play), shoes, socks and spare change of clothing is advised.

**What NOT to Bring**

- Nut or Egg products
- Devices (phones, iPad or computers)
- Toys and balls
- Money (children are not able to buy anything)
- Any valuables, as they may get lost or broken

**Please check your School schedule before booking**

## Vacation Care Booking Form with Excursion and Transportation Authorisation

CHILD 1 \_\_\_\_\_ DOB \_\_\_\_\_ Allergies/Medications \_\_\_\_\_  
 CHILD 2 \_\_\_\_\_ DOB \_\_\_\_\_ Allergies/Medications \_\_\_\_\_  
 CHILD 3 \_\_\_\_\_ DOB \_\_\_\_\_ Allergies/Medications \_\_\_\_\_

Date	Activity (Max Number of Children = 75) (Educator Ratio 1:15)	Proposed Method of Transport & Duration of Excursion	Signature
Monday 11 <sup>th</sup> December	<b>Kingpin Bowling &amp; Paint by Numbers</b> (Recreational)	Excursion: Travel by foot (10:00am – 12:30pm)	Kingpin North Strathfield: Building H3/3-5 George St, North Strathfield NSW 2137
Tuesday 12 <sup>th</sup> December	<b>DIY Slime &amp; Balloon Art Workshop</b> (Entertainment)	Incursion (In House)	Shiny Star Play Centre: 1 George St, North Strathfield NSW 2137
Wednesday 13 <sup>th</sup> December	<b>Blaxland Riverside Park Water Play</b> (Sports & Outdoor)	Excursion Travel by Bus (10:00am-1:00pm)	Blaxland Riverside Park: Jamieson St, Sydney Olympic Park NSW 2127
Thursday 14 <sup>th</sup> December	<b>Cooking Class – Cupcake</b> (COOKING)	Incursion (In House)	Shiny Star Play Centre: 1 George St, North Strathfield NSW 2137
Friday 15 <sup>th</sup> December	<b>Holey Moley - Mini Golf Day</b> (Recreational)	Excursion: Travel by foot (12:30pm-2:30pm)	Holey Moley North Strathfield: Building G, Bakehouse Quarter, 5 George St, North Strathfield NSW 2137
Monday 18 <sup>th</sup> December	<b>Arcade &amp; DIY Gingerbread Man</b> (Recreational)	Excursion: Travel by foot (10:00am – 12:30pm)	Kingpin North Strathfield: Building H3/3-5 George St, North Strathfield NSW 2137
Tuesday 19 <sup>th</sup> December	<b>Christmas Science Workshop &amp; Karaoke</b> (Arts & Craft)	Incursion (In House)	Shiny Star Play Centre: 1 George St, North Strathfield NSW 2137
Wednesday 20 <sup>th</sup> December	<b>DIY Christmas Cookies &amp; Christmas Games</b> (COOKING)	Incursion (In House)	Shiny Star Play Centre: 1 George St, North Strathfield NSW 2137
Thursday 21 <sup>st</sup> December	<b>1221 Red Heart Day + Photo Booth &amp; Surprise Present!</b> (Recreational)	Incursion (In House)	Shiny Star Play Centre: 1 George St, North Strathfield NSW 2137
Friday 22 <sup>nd</sup> December	<b>Christmas Movie Day &amp; DIY Christmas Craft</b> (STEM)	Incursion (In House)	Shiny Star Play Centre: 1 George St, North Strathfield NSW 2137

\* Please note that there may be some changes to the program depending on various conditions














**Our operating hours are from 7:00am – 6:30pm**

(On days of excursion please arrive at the centre no later than 9:00am)



# Vacation Care Booking Form with Excursion and Transportation Authorisation

Description of Vacation Care Activities: 3<sup>rd</sup> January – 31<sup>st</sup> January 2024

Monday 1 <sup>st</sup> January	Tuesday 2 <sup>nd</sup> January	Wednesday 3 <sup>rd</sup> January	Thursday 4 <sup>th</sup> January	Friday 5 <sup>th</sup> January
<b>CENTRE CLOSED</b>		<i>Excursion</i> 	<i>Incursion</i> 	<i>Excursion</i> 
		<b>Kingpin Arcade Day</b> <i>Explore the bright arcade games and play to win a prize! You can even challenge your friends in a battle game too!</i>	<b>Tie-Dye Thursday &amp; DIY Afternoon Tea</b> <i>Come and make a bright and personalized shirt to take home! Make your own delicious afternoon tea to your taste buds</i>	<b>Bubbles @ the park &amp; Rice Paper Rolls</b> <i>Let's create bubbles of all sizes and try to pop them all. Enjoy a tasty summer lunch and make your own Rice Paper Rolls!</i>
Monday 8 <sup>th</sup> January	Tuesday 9 <sup>th</sup> January	Wednesday 10 <sup>th</sup> January	Thursday 11 <sup>th</sup> January	Friday 12 <sup>th</sup> January
<i>Excursion</i> 	<i>Incursion</i> 	<i>Incursion</i> 	<i>Incursion</i> 	<i>Excursion</i> 
<b>Cables Aqua Park</b> <i>Splash, slide, jump, climb dive, and swim. Cable park is the perfect outing for a hot summer's day! Don't forget your swimmers!</i>	<b>DIY Slime &amp; Table Tennis</b> <i>Make your own personalised slime using colours, beads, and foam to take home. Then challenge your mates to a game of Table Tennis!</i>	<b>Animal Encounter</b> <i>Come meet, see and greet our furry friends. Learn about their natural habitat, what they like and don't.</i>	<b>Indoor Sports &amp; Make your own Pizza</b> <i>Let's get active and enjoy some indoor sports and then make our very own tasty Pizza!</i>	<b>Archie Brothers Arcade</b> <i>Travel with us to Alexandria to enjoy unlimited Arcade! Verse your friends and challenge yourself to beat your own score</i>
Monday 15 <sup>th</sup> January	Tuesday 16 <sup>th</sup> January	Wednesday 17 <sup>th</sup> January	Thursday 18 <sup>th</sup> January	Friday 19 <sup>th</sup> January
<i>Incursion</i> 	<i>Excursion</i> 	<i>Incursion</i> 	<i>Excursion</i> 	<i>Incursion</i> 
<b>Sand Art &amp; Minute to Win it!</b> <i>Bring your creative mind as we create a masterpiece with coloured sand. Join in the fun and see who can make it to the end in Minute to Win it.</i>	<b>Movie Day</b> <i>Come and enjoy a day at the cinemas and watch the latest Disney movie "Wish" Directed by the creators of Frozen!</i>	<b>Nintendo Game Day &amp; Craft Workshop</b> <i>Play your favourite Mario Game or work as a team in a game of Overcooked! Enjoy the relaxing afternoon with a bunch of crafts for everyone to enjoy!</i>	<b>Ice Skating</b> <i>Learn how to ice skate and have fun with your peers at the ice-skating rink! Join us at Ice Zoo in Alexandria for a cool Summer experience. Don't forget your gloves!</i>	<b>STEM: Science Show</b> <i>Get ready to be amazed and wowed with the Liquid Nitrogen Show. Finish the show with some <b>Ice cream</b> made on the spot!</i>

Monday 22 <sup>nd</sup> January	Tuesday 23 <sup>rd</sup> January	Wednesday 24 <sup>th</sup> January	Thursday 25 <sup>th</sup> January	Friday 26 <sup>th</sup> January
<i>Excursion</i> 	<i>Incursion</i> 	<i>Excursion</i> 	<i>Incursion</i> 	<b>Public Holiday</b>  <b>AUSTRALIA DAY</b>
<b>Water Games @ the park</b> <i>Walk down to our local park as we have some water fun. Water guns, water balloons and plenty more for a hot summers day of fun!</i>	<b>Build a Bear &amp; Indoor Archery</b> <i>Build your own cuddly comfort friend to keep at home. Challenge yourself to some Archery and try to get the Bullseye!</i>	<b>Bounce INC</b> <i>Come and test your coordination, agility and learn new skills and even attempt to climb a wall at this fun filled trampoline centre!</i>	<b>DIY Galaxy in a Jar &amp; Jumping Castle</b> <i>Create your own galaxy in a jar to keep by your bed and then jump to your hearts content on our Jumping Castle</i>	<b>Centre Closed</b>
Monday 29 <sup>th</sup> January	Tuesday 30 <sup>th</sup> January	Wednesday 31 <sup>st</sup> January		
<i>Excursion</i> 	<i>Incursion</i> 	<i>Incursion</i> 		
<b>Sports Workshop &amp; BBQ @ the Park:</b> <i>Lets get active and play some sports at the park. Soccer, Rugby, Oztag and more. After all the exercise enjoy a nice sausage sizzle at the park for lunch</i>	<b>DIY Jewelry &amp; Make your own Subway Sandwich</b> <i>Make your very own personalised bracelet or necklace for yourself or someone special. For lunch choose your favourite toppings and make your own subway sandwich to enjoy!</i>	<b>Back to School DIY Pencil Case</b> <i>Return to school with the most unique pencil case that we DIY here. A limited edition "there's only 1 of these in the world" type pencil case and show it off to your friends.</i>		

\* Please note that there may be some changes to the program depending on various conditions

**Our operating hours are from 7:00am – 6:30pm**

(On days of excursion please arrive at the centre no later than 9:00am)

<p><b>What to Bring</b></p> <ul style="list-style-type: none"> <li>○ Morning Tea/Extra snacks <b>no NUT or EGG</b> products are allowed in the Centre. Healthy alternatives are preferred.</li> <li>○ Water bottle (with name clearly visible)</li> <li>○ Hat &amp; Sunscreen (excursions no hat no play), shoes, socks and spare change of clothing is advised.</li> </ul>	<p><b>What NOT to Bring</b></p> <ul style="list-style-type: none"> <li>○ Nut or Egg products</li> <li>○ Devices (phones, iPad or computers)</li> <li>○ Toys and balls</li> <li>○ Money (children are not able to buy anything)</li> <li>○ Any valuables, as they may get lost or broken</li> </ul>	<p><b>Fee: \$110 per day</b></p> <p><b>Additional Transport fee of \$10 applies for 8<sup>th</sup>, 12<sup>th</sup>, 16<sup>th</sup>, 18<sup>th</sup>, 24<sup>th</sup> January</b> (Breakfast, Lunch &amp; Afternoon Tea included) CCS (childcare subsidy) for eligible families</p>
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**Please check your School schedule before booking**

CHILD 1 \_\_\_\_\_ DOB \_\_\_\_\_ Allergies/Medications \_\_\_\_\_

CHILD 2 \_\_\_\_\_ DOB \_\_\_\_\_ Allergies/Medications \_\_\_\_\_

CHILD 3 \_\_\_\_\_ DOB \_\_\_\_\_ Allergies/Medications \_\_\_\_\_

Date	Activity (Max Number of Children = 75) (Educator Ratio 1:15)	Proposed Method of Transport & Duration of Excursion	Activity Location	Signature
Wednesday 3 <sup>rd</sup> January	Kingpin Arcade Day	Excursion: Travel by foot (10:00am -12:30pm)	<b>Kingpin North Strathfield:</b> Building H3/3-5 George St, North Strathfield NSW 2137	
Thursday 4 <sup>th</sup> January	Tie-Dye Thursday & DIY Afternoon Tea	Incursion (In House)	<b>Shiny Star Play Centre:</b> 1 George St, North Strathfield NSW 2137	
Friday 5 <sup>th</sup> January	Bubbles @ the park & Rice Paper Rolls	Excursion: Travel by foot (10:00am -12:30pm)	<b>Ismay Reserve Park:</b> 19 Parramatta Rd, Homebush NSW 2140	
Monday 8 <sup>th</sup> January	Cables Aqua Park	Excursion: Travel by Bus (9:30am -12:30pm)	<b>Cables Aqua Park:</b> 405 Jamison Rd, Penrith NSW 2750	
Tuesday 9 <sup>th</sup> January	DIY Slime & Table Tennis	Incursion (In House)	<b>Shiny Star Play Centre:</b> 1 George St, North Strathfield NSW 2137	
Wednesday 10 <sup>th</sup> January	Animal Encounter	Incursion (In House)	<b>Shiny Star Play Centre:</b> 1 George St, North Strathfield NSW 2137	
Thursday 11 <sup>th</sup> January	Indoor sports & Make your own Pizza	Incursion (In House)	<b>Shiny Star Play Centre:</b> 1 George St, North Strathfield NSW 2137	
Friday 12 <sup>th</sup> January	Archie Brothers Arcade	Excursion: Travel by Bus (9:30am -12:30pm)	<b>Archie Brothers Cirque Electriq:</b> 75 O'Riordan St, Alexandria NSW 2015	
Monday 15 <sup>th</sup> January	Sand Art & Minute to Win it!	Incursion (In House)	<b>Shiny Star Play Centre:</b> 1 George St, North Strathfield NSW 2137	
Tuesday 16 <sup>th</sup> January	Movie Day	Excursion: Travel by Bus (9:30am -12:30pm)	<b>Rhodes Reading Cinema:</b> 1 Rider Blvd, Rhodes NSW 2138	
Wednesday 17 <sup>th</sup> January	Nintendo Game Day & Craft Workshop	Incursion (In House)	<b>Shiny Star Play Centre:</b> 1 George St, North Strathfield NSW 2137	
Thursday 18 <sup>th</sup> January	Ice Skating	Excursion: Travel by Bus (11:30am-2:30pm)	<b>Ice Zoo - Alexandria:</b> 689 Gardeners Rd, Alexandria NSW 2015	
Friday 19 <sup>th</sup> January	STEM: Science Show	Incursion (In House)	<b>Shiny Star Play Centre:</b> 1 George St, North Strathfield NSW 2137	
Monday 22 <sup>nd</sup> January	Water Games @ the park	Excursion: Travel by foot (10:00am -12:30pm)	<b>Ismay Reserve Park:</b> 19 Parramatta Rd, Homebush NSW 2140	
Tuesday 23 <sup>rd</sup> January	Build a Bear & Indoor Archery	Incursion (In House)	<b>Shiny Star Play Centre:</b> 1 George St, North Strathfield NSW 2137	
Wednesday 24 <sup>th</sup> January	Bounce INC	Excursion: Travel by Bus (9:30am -12:30pm)	<b>BOUNCEinc Homebush:</b> 201 Parramatta Rd, Homebush West NSW 2140	
Thursday 25 <sup>th</sup> January	DIY Galaxy in a Jar & Jumping Castle	Incursion (In House)	<b>Shiny Star Play Centre:</b> 1 George St, North Strathfield NSW 2137	
Friday 26 <sup>th</sup> January	<b>Public Holiday – Centre Closed</b>			
Monday 29 <sup>th</sup> January	Sports Workshop & BBQ @ the Park	Excursion: Travel by foot (10:00am -12:30pm)	<b>Ismay Reserve Park:</b> 19 Parramatta Rd, Homebush NSW 2140	
Tuesday 30 <sup>th</sup> January	DIY Jewelry & Make your own Subway Sandwich	Incursion (In House)	<b>Shiny Star Play Centre:</b> 1 George St, North Strathfield NSW 2137	
Wednesday 31 <sup>st</sup> January	Back to School DIY Pencil Case	Incursion (In House)	<b>Shiny Star Play Centre:</b> 1 George St, North Strathfield NSW 2137	

## Enrolment Terms & Conditions

### General:

- I confirm that the details provided in the enrolment form are correct and up to date including child/ren's details, parent contacts, and emergency contact details (authorised pick up persons details must be provided)
- I understand the start and end times to the sessions of care (**7am – 6:30pm**)
- I agree to arrive **30 minutes prior to departure times for excursions**. I understand that failure to do so will result in my child/ren unable to attend the excursion. Children cannot be brought to the excursion location by a parent/guardian.
- I agree that child/ren must be signed in and out only by parents, guardians or other authorized persons (+ 18 years) provided on the enrolment form. **This individual must enter the premise to drop the child off**. I agree that if I don't sign in my child/ren, they will be unable to leave the premises to attend excursions.
- I understand that on days of excursion the children will travel via bus/walk by foot with a well-prepared risk assessment that I have access to at any time. Fitted seat belts for all vehicle transport and Booster seats for children under age of 7 will be available.
- I understand that Centre rules must be followed and respected. Failure to do so may result in exclusion from activities or programs following a consultation between centre management and families
- I acknowledge that G & PG rated movies may be shown at the centre where appropriate
- I will respond to any contact from Shiny Star OSHC whilst my child/ren are in the care
- I understand the anticipated ratio of educators attending the excursion to the anticipated number of children attending the excursion; There will be 1 educator to every 15 children attending following the regulation guidelines, with a maximum cap number of 75 children.
- I consent to photos and video footage of my/our child/ren may be used on Shiny Star's Service website, social media and other internet purposes, such as advertisement and used in organisation's resources.
- I understand that my child/ren will be exposed potential risks associated with the activity and that I have read the risk assessment outlining methods Shiny Star OSHC will manage the potentials risks
- I understand the booking confirmation is received as a statement from the service, completion of this form alone does not secure a spot.

### Food

- I need to provide and prepare my child/ren with a water bottle, morning tea and extra snacks
- I understand the centre has a **NUT FREE policy** and I agree to pack nut free food only

### Valuables

- I agree that child/ren are strongly advised not to bring any valuables or electronics to the centre (mobile phones, gaming devices, electronics, jewelry etc.) The centre is not responsible for any loss or damages on personal items (All personal items must be labelled)

### Medical Policy

- I confirm that parents are required to notify the centre of any allergies their child/ren may have when enrolling
- I understand that medication authority form must be filled out for children who require medication to be administered
- I understand that in the event of an accident or illness I authorise the staff at Shiny Star OSHC to seek any medical or hospital assistance required. I agree to meet any expenses that incur during the incident.

### Unforeseen Circumstances

- Due to unforeseen circumstances there may be possible late changes to the program. I understand that, in the event of a last-minute change, the excursion will be substituted for a similar activity, and this information will be communicated to me as soon as possible.

### Fees

- **I understand that the daily fees are set at \$110 per child with an additional \$10 transport fee for some excursions.**
- I understand that there is a one-off enrolment fee of \$30 per new child, and \$50 per new family.
- I understand that Full fees are charged once your booking form is processed
- I am liable to pay for the fees for the agreed dates I have booked above (**no changes or cancellations allowed or credit for next vacation**). I understand that any late payments or failure to pay will incur a \$15 charge
- **I understand that my fees will be paid in advance using Debit Success only.** All excursions/incursions and travel are paid in advance and staff are rostered according to bookings.
- I understand that the late fee will be in accordance with Shiny Star play centre OSHC late fee policy (the center's closing time is 6:30pm).
- **Please note: Confirmed booking fees are non-refundable (This includes CCS - negotiating CCS refunds needs to be directly discussed with Centrelink. We are not responsible for arranging these refunds.). If your child is absent to a confirmed booking, the fees from this day are non-refundable. Even if notice is provided, we are unable to give you a refund.**

**I have read and agree to abide to the Enrolment Terms & Conditions mentioned above. I understand that my signature provided above and below is permission for my child/ren to attend specific activities which are part of the Shiny Star Play Centre OSHC Vacation Care Program. I have read and agree to abide by all policies of Shiny Star Play Centre OSH**

Parent Full Name: \_\_\_\_\_ Mobile number \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_